

Checklist for Veterans/Dependents

1. **Apply to NRCC.** Go to www.nr.edu, click on “Apply Now,” select “New User,” follow the instructions, and complete the application. (If you have been a student at NRCC in the past, contact Admissions for assistance with securing previous student ID). All veterans are eligible for instate tuition with proof of residency and DD-214.
2. **Apply for Financial Aid (optional).** Go to www.fafsa.gov. The school code is 005223.
3. **Apply for VA benefits.** Go to www.vets.gov/education. Note: Vocational Readiness and Employment students (Chapter 31) need to apply for the benefit. Call 800-827-1000 for more information.
4. **Take placement test/s (English and math, if needed).** Go the Advising Center (Rooker Hall in Dublin or front desk in Christiansburg). Plan for at least two (2) hours per test (you may need more than one (1) testing session). No appointment is needed. Take your scores to the Advising Office, Rooker Hall.
5. **Register for class.** Registration dates are posted on the NRCC website, catalog, and student handbook.
6. **Pay tuition.** If you have a financial aid award, you only need to pay the difference, if any. Chapter 31 (Vocational Readiness) students apply directly to VR&E (see number above). Chapter 33 (Post 9/11 GI Bill®)* and Virginia Military Spouses and Dependents Education Program (VMSDEP) students do not need to pay tuition up front. You are responsible for amount the VA does not cover.
7. **Submit the “green form:” Veterans Registration Certification Form.** You can find a form at <https://www.nr.edu/veterans/pdf/veteranregistrationcertification.pdf>. These forms are also available at the Veterans Office, 224 Rooker Hall, or at the front desk at the mall site.
8. **Purchase books.** Chapter 31 (VR&E) students receive vouchers for books and consumable supplies from their case manager; the vouchers can be used in the college bookstore as early as three (3) weeks before the start of classes.
9. **Start classes.**
10. **Verify attendance monthly.** Chapters 30, 1606, 1607, and 33 need to verify their attendance on the last day of each month. Chapter 35 students in a non-degree program (i.e., certificate) must verify either by mail or by telephone at 888-442-4551.

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Office Hours: Generally, Monday –
Friday from 8:00 a.m. – 2:00 p.m.

By appointment at Mall site.

Report all changes to enrollment or changes such as address and telephone numbers to the Veterans Officer, NRCC. Reporting adds or drops, changes in program, or withdrawals will help prevent overpayment to you by the VA.

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**GI Bill® is a registered trademark offered by VA. More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>.*