

Support Staff Minutes

July 14, 2011

The Support Staff meeting was convened at 11 a.m. in the IT Chat Room. Support Staff Board members present were: Odessa Shupe (chair), Tish Fox, Pat Johnston, Melissa Anderson, Angela Winn, Gail Martin, and Kathy Ridpath.

Agenda Items:

1. Welcome Support Staff Members-

Odessa Shupe welcomed the newly elected Support Staff board for the 2011-12 year and provided them with a list of board members and office extensions.

2. Previous minutes- June 2011-

Members reviewed the minutes from the past month of the previous board and mentioned the document is available online at www.nr.edu/ssa.

3. Budget-

The Support Staff account, according to the previous minutes, is approximately \$1400. After some discussion, it was noted cost of the Ice Cream Social and flowers had not been subtracted.

4. Old Business-

a. Support Staff dues 2010-11-

Odessa asked the members to please check with her or Misty McKinnon if they missed paying their support staff dues this year.

b. BLT Sale-

Members discussed the sale scheduled for July 27 and decided to postpone the sale until later when faculty and students are back on campus.

5. New Business-

Members discussed various ideas for the upcoming year which includes welcoming new staff, service projects, and professional development. It was decided to collect care package items in September so the arrival would be closer to Thanksgiving.

Members discussed amending the Support Staff Constitution and the process. It was decided to further the discussion at the next meeting.

There being no further business, the meeting was adjourned at 12:10 p.m. The next meeting is scheduled for August 11 at 11 a.m. in the IT Chat Room.

Respectfully Submitted,

Kathy Ridpath
Secretary/Treasurer