

New River Community College Board
Budget and Finance Committee Meeting

Minutes

February 25, 2021

The meeting of the NRCC College Board Budget and Finance Committee was held on Thursday, February 25, at 2:00 p.m. via Zoom videoconferencing. The meeting was held electronically due to COVID-19 restrictions.

Committee Members Present:

Mr. Christopher Calfee – NRCC College Board Member

Ms. Jessica Littlejohn – NRCC College Board Member

Committee Members Absent:

Mr. Cameron Peel – NRCC College Board Member

Staff Present:

Dr. Deborah Kennedy, Dean of Student Services

Mr. John Van Hemert, Vice President for Finance and Technology

Mr. John Van Hemert called the committee meeting to order via Zoom at 2:00 p.m.

Mr. Van Hemert referred the Committee to the 2021-22 Student Activities Budget that was previously disseminated. The total estimate for the budget is \$100,000. A revision was made to the budget to include the year 2021 instead of 2020, as it stated. A discussion was held, and no questions were posed. The Committee unanimously approved the budget.

Mr. Van Hemert referred the Committee to the FY22 Local Funds Budget that was previously disseminated. This budget is funded from the Tuition Revenue Deficit Reserve Fund. He provided information on the budget. The total maintenance and operating budget is \$60,500. A discussion was held, and no questions were posed. The Committee unanimously approved the budget.

Ms. Littlejohn will make a recommendation to the College Board to approve both budget items at the College Board meeting on March 1.

A question was raised and discussed on an entry on Schedule H of the Local Funds Statements of Receipts and Expenditures (this item will be an information item for the College Board meeting on March 1). This question will be posed at the College Board meeting when the business office manager, Ms. Melissa Anderson, is present to provide information.

There being no further business, the meeting was adjourned at 2:15 p.m.

Respectfully submitted,

Kathy Ridpath