POLICY

NRCC Alert System
(Roam Secure Alert Network)

1) Eligible Participants

Any student, faculty member or staff member may register for the system to receive messages via cell phones or other applicable communication devices.

2) Notifications

In the event of an emergency or other important announcement, notices will be sent to all persons who have registered with the system.

3) Authorized Senders

Authorized senders will include the following:

−Assistant to the President
−Vice President for Workforce Development and External Relations
−Switchboard Operator
−Public Relations Specialist
−Vice President for Finance and Technology
−Vice President for Instruction and Student Services

4) Message Content

Other messages may be sent that are not of an emergency nature upon the approval of the Assistant to the President and/or the President and/or any vice president designated as an authorized sender. Such messages should be limited to messages such as closings, delays and other matters of a time-sensitive nature that would be of interest to the entire campus community. The system may not be used for routine campus-wide communications.

5) Removal from System

Anyone who has registered for the system may have his or her name deleted from the system on request.