NEW RIVER Community College

Request for Recalculation Due to Income Reduction 2027-2028: Special Circumstance

Student Name: _____

Student ID Number: _____

Complete this form if your, your spouse's, or your parents' financial situation has changed significantly from the information you entered on the FAFSA for the 2027-2028 school year.

Before we will consider an income reduction, we must verify that the information originally submitted on the FAFSA is correct. If you have not already completed the verification process, you may be asked for additional documentation.

STEP 1 – Reason for Appeal: There are five conditions under which recalculations will be considered. Check the appropriate condition that applies to you and your family and submit the required documents.

☐ **Loss of Job/Decrease in Income:** You, your spouse or your parents lost a job or are no longer employed full-time. You must submit a signed statement indicating the circumstances and include either a copy of the unemployment benefits statement, the letter of termination, or a signed statement indicating loss of job on company letterhead from the former company. Please include the dates of job loss or switching to part time in your signed statement.

☐ **Loss of Untaxed Income:** You, your spouse or your parents received some form of untaxed income or benefit and has partially or completely lost that income or benefit. Attach a signed statement explaining the benefit and circumstances.

☐ **Loss of Taxable Income:** You, your spouse or your parents received other taxable income such as unemployment, retirement, etc. and has completely lost that income or benefit. Attach a signed statement explaining the benefit and circumstances.

☐ **Death of Spouse or Parent:** Your spouse or parent for whom income was submitted on the FAFSA has died. *Please submit a copy of the death certificate.*

☐ **Unusual/Unreimbursed Medical Expenses:** You, your spouse or your parents paid unusual medical/dental expenses (over $2,000 out-of-pocket and not reimbursed by insurance) in 2025 or 2026. Attach a detailed explanation, listing the expenses paid in either 2025 or 2026, and documentation to show expense. (A year-end statement from your health insurance company is ideal documentation.)

STEP 2 – Which Calendar Year's Income Do You Wish to Be Considered?

Only one request for consideration of reduced income -- based on either 2026 or 2027 -- will be processed for 2027-2028. Please check the request you are making:

☐ I am requesting that NRCC Financial Aid staff recalculate my FAFSA results using 2026 completed tax information. I am submitting my 2026 IRS tax return transcripts (and spouse's if applicable) or my 2026 IRS tax return transcripts for me and my parents if parental information is required on the 2027-2028 FAFSA.

☐ I am requesting that NRCC Financial Aid staff recalculate my FAFSA results using 2027 estimated tax information. I understand that NRCC will not project 2027 income until after July 1, 2027, and only up until January 1, 2028 (after , the option below must be selected). I will submit:

- Copies of most recent/last 2027 pay stubs for all jobs worked (must include year-to-date earnings)
- Copies of spouse's most recent/last 2027 pay stubs for all jobs worked (must include year-to-date earnings), if applicable
- Copies of each parent's most recent/last 2027 pay stubs for all jobs worked (must include year-to-date earnings) for each parent whose information is required to complete the FAFSA.
- As of date of submission, documentation of all untaxed income earned by me, my spouse, if applicable, and my parents, if parental information required on the FAFSA
- From date of submission through the end of 2027, a list of all anticipated earned and untaxed income for all required family members is listed above.

☐ I am requesting income recalculation after January 1, 2028. I will submit my 2027 IRS tax return transcripts (and my spouse's if applicable) or 2027 IRS tax return transcripts for me and my parents, if parental information is required on the FAFSA, plus documentation of all untaxed income. If taxes have not been filed, please submit W2s for 2027.

Income reduction appeals that do not have proper supporting documentation will not be reviewed and will be declined. You, your spouse, or your parents might be required to provide additional information and documentation that will support your request for recalculation due to income reduction. All the information on this form is true and complete to the best of my knowledge.

_____ _____

Signature of Student Date

_____ _____

Signature of Parent (if parental information on FAFSA) Date