

## Steps to View and Print a Degree Progress Report

1. Bring up Internet Explorer
2. Go to [www.nr.edu](http://www.nr.edu) and click on My Accounts (below the picture)
3. Click on <http://nr.my.vccs.edu>
4. Login using username and password
5. Click on VCCS SIS89: Student Information System
6. Click on Self Service, then Student Center
7. Under Academic History click on Degree Progress
8. Choose Academic Institution (New River Community College)
9. Choose Report Type (Academic Advisement Report) - **do not click Go**
9. Go down to What If Reports: and choose Quick What If
10. Enter Career (cred) and \*Required Career Term (2104), Program Override (curr) and \*Required Program Term (2104), Plan Override (click on magnifying glass and choose your plan) and \*Required Plan Term (2104).
11. Click OK
12. Right click to print

\*Note: Required Term 2104 is for the catalog year 2010-2011. You can also select other catalog years.