

SPRING 2009

FINANCIAL AID

Registration Procedures

NEW RIVER COMMUNITY COLLEGE, P. O. BOX 1127, DUBLIN, VIRGINIA 24084 (540) 674-3615

REGISTRATION/TUITION

Registration for spring semester begins **December 2**. You can register for credit classes and delay payment until Wednesday, **January 14**. You must pay for those classes by **January 14** or your classes will be deleted. After **January 14**, you must pay the same day you register. Please see your advisor or counselor and register for your classes through the college's online system. If you are unsure of the remaining balance of your anticipated aid after you register for classes, you may call the Financial Aid Office. Then you can pay the balance of your tuition and fees online with a credit card or by going to the Business Office with cash or a check. Please be aware that if your enrollment status changes, you may owe money toward your tuition.

TO CHARGE TEXTBOOKS

You can go directly to the NRCC Bookstore to charge your books **Tuesday, January 20**, through **Tuesday, February 10**. An identification card including a photo, customer ID# and class schedule are required to charge textbooks (you will receive your customer ID# during registration). If you must drop classes, please do so by **Tuesday, February 10**, the last day to drop and receive a refund. If you drop classes during this period, you must return textbooks/supplies or you will be billed for the charged items. You must have your receipt before you can return any items to the bookstore. **Textbooks cannot be returned to the bookstore if the wrapping is removed; it is advised that you wait until after your first class meeting to remove wrap from textbooks. If textbooks/supplies are not available, please ask the bookstore clerk to pre-bill your account.**

BALANCE CHECKS

Balance checks for FPELL, FSEOG, CSAP, COMA, VGAP, PTAP, ACG and scholarships will be mailed to you. The target date for mailing these checks is early April, but this date is tentative and cannot be guaranteed. **Please be sure your mailing address is correct and up-to-date in the Admissions Office.** Stafford Loan checks cannot be mailed.

BRIDGE AND PRIVATE SCHOLARSHIP RECIPIENTS

In order to purchase books on **January 20** you must fill out a book agreement in the Financial Aid Office prior to **January 16**. After this date there will be a one-day delay. Please understand awards are based on total credits for the semester.

- Canceled or dropped courses can affect your enrollment status and financial aid award.
- You are responsible for grant overcharges and will be billed if overcharges occur.
- Full-time enrollment is 12 credits and above, three-quarter time enrollment is 9 to 11 credits, half-time enrollment is 6 to 8 credits, and less than half-time enrollment is 1 to 5 credits.
- **Bridge students must go to the Financial Aid Office in Rooker Hall each semester to sign an agreement.**

NOTE: Financial aid cannot be received at two institutions in the same term.

IMPORTANT DATES

December 2 - Tuesday

Registration begins for spring semester classes.

January 14 - Wednesday

Students who register early must pay by January 14 or your classes will be deleted. After January 14, all students must pay the same day they register.

January 20 - Tuesday

Book charges begin.

January 26 - Monday

Classes begin.

January 30 - Friday

Last day to add without instructor's approval.

February 10 - Tuesday

Last day to drop and receive refund.

February 11 - Wednesday

Returning student borrowers can pick up Stafford Loan checks.

February 18 - Wednesday

Returning students who use the Bridge Program can come by the Financial Aid Office to sign check over.

February 27 - Friday

New student borrowers can pick up Stafford Loan checks.

March 26 - Thursday

Last day to drop and receive "W" grade.